



Attachment B – Specifications

RFx No.: 3000017339

TITLE: Grease Trap Cleaning Services DOA/OSB

GREASE TRAP CLEANING SPECIFICATIONS

TO ESTABLISH A CONTRACT GREASE TRAP CLEANING SERVICES FOR THE STATE OF LOUISIANA, OFFICE OF STATE BUILDINGS, LOCATIONS LISTED BELOW. THIS CONTRACT SHALL BE IN STRICT ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS AND SPECIAL CONDITIONS.

CONTRACT DATE IS JULY 1, 2021 THROUGH JUNE 30, 2022

250 Gallon	STATE CAPITOL BUILDING/HOUSE OF REPRESENTATIVES CAFETERIA
250 Gallon	STATE CAPITOL BUILDING/SENATE DINING HALL
5,000 Gallon	CLAIBORNE BUILDING
20 Gallon	GALVEZ GARAGE MARKET
500 Gallon	GALVEZ GARAGE MARKET
500 Gallon	GOVERNOR'S MANSION
20 Gallon	IBERVILLE BUILDING – 3 RD FLOOR
800 Gallon	LASALLE BUILDING
3,500 Gallon	POYDRAS BUILDING
5,000 Gallon	SHAW CENTER

VENDOR TO PUMP OUT GREASE TRAPS WITH HIGH PRESSURE JET CLEANER AND SCRAPE DOWN TO REMOVE ALL GREASE FROM THE WALLS AND FLOORS. IN CASE OF SPILLAGE OR OVERFLOW, VENDOR TO REMOVE AND CLEAN UP BEFORE LEAVING SITE.

VENDOR TO REMOVE AND DISPOSE OF ALL MATERIALS IN A MANNER ACCEPTABLE TO EAST BATON ROUGE PARISH DEPARTMENT OF PUBLIC WORKS, DEPARTMENT OF ENVIROMENTAL QUALITY GUIDELINES AND REGULATIONS, AT E.B.R. PARISH APPROVAL DISPOSAL SITE. EACH GREASE TRAP SHALL BE MANIFESTED ACCORDING TO E.B.R. PARISH STANDARDS.

IN THE POYDRAS AND CLAIBORNE BUILDINGS, VENDOR TO CLEAN MAIN DRAIN LINES FROM THE CAFETERIA THAT ARE FEEDING INTO THE GREASE TRAPS WITH HIGH PRESSURE WATER JET TWO (2) TIMES PER YEAR.

VENDOR SHALL USE ALL PRACTICAL CARE AND SAFETY DURING THE UNDERTAKING OF THE WORK. HE SHALL BE AWARE OF EMPLOYEE ACTIVITIES AND CONDUCT HIS WORK TO PREVENT HAZARDS OR DANGER TO EACH LOCATION'S EMPLOYEES.

VENDOR WILL BE RESPONSIBLE FOR ALL TRAPS TO BE SUFFICIENTLY FREE OF GREASE AND GREASE RESIDUALS. THOSE NOT FOUND SUFFICIENTLY CLEAN SHALL BE RECLEANED AT NO ADDITIONAL COST TO THE OFFICE OF STATE BUILDINGS.

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VENDOR SHALL INFORM THE OFFICE OF STATE BUILDINGS CONTACT PERSON, JESSE PEEK, OF THEIR ARRIVAL PRIOR TO THE WORKS UNDERTAKING.

AGENCY HAS THE RIGHT TO CANCEL THIS CONTRACT WITH A FIFTEEN (15) DAY WRITTEN NOTICE FOR NON-PERFORMANCE OF CONTRACT, AND/OR INADEQUATE OR UNACCEPTABLE SERVICE.

GREASE TRAPS MUST BE CLEANED EVERY 90 DAYS WITH EXCEPTION OF GOVERNORS MANSION TO BE CLEANED MONTHLY IN ACCORDANCE WITH THE

FOLLOWING SCHEDULE:

GOVERNORS MANSION 15TH TO 20TH (FOR THIS CONTRACT PERIOD)

ALL OTHERS:

AUGUST 15TH - 20TH (FOR THIS CONTRACT PERIOD)

NOVEMBER 15TH - 20TH (FOR THIS CONTRACT PERIOD)

FEBRUARY 15TH - 20TH (FOR THIS CONTRACT PERIOD)

MAY 15TH - 20TH (FOR THIS CONTRACT PERIOD)

THIS SCHEDULE MUST BE STRICTLY ADHERED TO IN ORDER TO MEET THE REQUIREMENTS SET FOURTH IN SECTION 206 OF CITY PARISH ORDINANCE #8095.

VENDOR SHALL OBTAIN THE DESIGNATED CONTACT PERSON'S SIGNATURE UPON COMPLETION OF THE WORK ON A DELIVERY TICKET. A COPY OF THE MANIFEST DOCUMENT FOR EACH GREASE TRAP SHALL BE SENT TO:

OFFICE OF STATE BUILDINGS

1928 NORTH 3RD STREET

BATON ROUGE, LA. 70802

ATTENTION: JESSE PEEK

IN THE EVENT AN EMERGENCY CALL OUT (outside the scope of this contract) VENDORS ARE REQUIRED TO HAVE A 2 HOUR MINIMUM RESPONSE TIME.

PRICE INCLUDES ALL DISPOSAL FEES AND EAST BATON ROUGE FEES.